

**MIDDLETON SCHOOL DISTRICT #134  
POLICY AND PROCEDURE MANUAL  
SECTION 9000 – School Facilities**

**ALARM CODE CHANGE REQUEST.....ROCEDURE 9002-P1**

**Alarm Codes to be Removed:**

**Date of Request** \_\_\_\_\_

First & Last Name	Bldg	Alarm Code #	Job Title

**Alarm Codes to be Added:**

**Date of Request** \_\_\_\_\_

First & Last Name	Bldg	Position

*\*Due to the staff growth, codes will now be assigned to avoid duplications*

**School / Building** \_\_\_\_\_

**Principal / Director** \_\_\_\_\_

*Send completed form to the District Office.  
Attention: Superintendent's Office.*